# PURCHASE RECEIPT TEMPLATE

There are many reasons why it is important to obtain or give a signed purchase receipt when buying or selling a vehicle.

**Purchaser**

 It’s evidence of what was said by the vendor; the car is theirs to sell, is not stolen, on finance or previously written off

 If you are stopped by the police before you are the keeper, a receipt assist to establish title

 If it transpires there is a problem with the vehicle, the receipt will assist you to establish your innocence

 You can buy with a little more confidence knowing that the vendor has signed something and you possess a formal record of their details

 A registration document is not evidence of ownership – the DVLA record ‘keepers’; in the UK we have no title register.

 In the event you need to make an insurance claim, having a record of the transaction will assist the smooth progression of your claim

**Vendor**

 In the event of a problem or dispute you can refer to the document. Remember; a verbal contract is worth the paper it is written on!

 If you start to receive parking tickets – it’s good evidence to demonstrate your innocence

**What to do with a purchase receipt:**

 Keep it safe; don’t leave it in the car!

 Place it in a brown paper envelope and leave it alone, in a place that you can recall, until needed (if ever).

The following documents are intended to assist you when undertaking a vehicle purchase and are provided free to mycarcheck.com customers upon completing a car data check.

# PURCHASE RECEIPT / SALES INVOICE

Signed:

Print Name:

Date:

**Sold by: VENDOR**

Name: Date: Address: Postcode: Tel: Mob:

**Sold To: PURCHASER**

Name:

Address:

## THE VEHICLE

Registration Mark: Mileage:

Make: Model:

Date of registration: Colour:

VIN:

**DECLARATION BY THE VENDOR**

I declare that I am / **I am not** the owner of the above vehicle and have title to it that I may pass.

The vehicle **is** / is not the subject of outstanding finance.

The vehicle **has** / has not been involved in a collision / accident such that it was deemed to be a total loss.

The mileage displayed is / **is not** accurate and warranted.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |
| --- |
| **PRICE PAID** |
| Vehicleprice | £ | p |
|  |  |
| Extras(detail below) |  |  |
| **Total**: **£** |  |  |

**Buying a used car – some considerations**

The more you know about the vendor & vehicle the more comfortable you will be when buying a car. This is about your **risk** & **reassurance**. Some words of advice:

 Don't buy from the roadside

 Beware cars with 'for sale' notices in their window

 If the vendor is selling the vehicle ‘on behalf of someone else’ – are you happy that this is the case?

 The newer the car, the more keys you want - get at least two sets

 Don't buy unless there is a registration certificate (V5) and it is in the vendor's name. No V5

= No purchase

 Try to confirm the vendor's address

 On your first visit to the vehicle, take a picture of it with the vendor in the picture using a mobile phone (or similar) - you want to show your ‘other half the car’

 Call the previous keeper

 Do the number plates have a dealer's name - give them a call

 If there is no dealer's name on the plates, why not?

 Buy at the vendor's home, not at a meeting point such as a railway station or service station. Does the vendor go into his property?

 Check all documentation - service history, MOT - check those mileages and look at the dealer stamps / signatures. Do they all add up?

 What does the vendor know of the vehicle; the mileage, service history, features i.e. how everything works? Or is it something they’ve owned for a short time and know nothing about?

 Consider age / mileage with the condition; does everything add up?

 Tyres vs. mileage – is the depth of tread consistent with the miles completed?

## The documents

 There’s no excuse for a private seller not having a registration document.

 Is all the information on the V5 correct – is there any information missing?

 Take a V5 (or copy) from another vehicle and compare the information and font (typed detail) on the vendor’s document – do they match.

 Tax: if it’s not taxed then the DVLA are after someone unless the car is declared SORN. Look at the tax carefully; is it bona fide

 Mileages: do they ‘add up’? Check the advert, vehicle, MOT and service history.

 MOT – call VOSA and confirm the legitimacy of the document Still worried, please contact us; details on mycarcheck.com **Payment**

 Try to avoid cash. If the vendor insists then ask for a discount. A cheque is preferable but the vendor may be concerned to part with a car for fear a cheque will bounce or a bankers draft will turn out to be a dud!

## Protection

 Keep a copy of the advertisement with the purchase receipt

## Vehicle check

The price of a vehicle check at mycarcheck.com makes the investment good sense. Is the vehicle: Written off? 1 in 7 are – is it safe, what is its value, is it safe?

Stolen? If so you stand to lose everything.

If in doubt – **LEAVE IT OUT** Don’t feel OK? – **WALK AWAY**